# **Privacy Policy**

I TRIANGOLI H. S. SRL has adopted internal procedures and corporate policies in compliance with Regulation (EU) 2016/679 (General Data Protection Regulation – GDPR), aimed at ensuring high standards of security and appropriate safeguards for the processing of Personal Data.

### Authorised persons to process personal data

Personal data are processed by internal and external staff of the Group companies, duly appointed, instructed and authorised in accordance with Article 29 of the GDPR and relevant national legislation.

# **Data Retention Period**

Personal data shall be retained only for the period strictly necessary to achieve the purposes for which they were collected and processed, in accordance with the principles set out in Article 5(1)(e) of the GDPR.

Category of Data Subjects	Retention Period	Main Legal Basis / Legal References
Job applicants	Maximum 24 months	Art. 5(1)(e), Regulation (EU) 2016/679
Consultants, self- employed professionals, employees and para subordinate personnel	10 years	Art. 43 DPR 600/1973; Art. 2946 Italian Civil Code; Legislative Decree 81/2008 and subsequent amendments.
Customers, consultants, suppliers, shareholders	5 – 10 years	Art. 2948 Italian Civil Code (5 years limitation); Art. 2220 Italian Civil Code (10 years accounting records retention); Art. 22 DPR 600/1973.
Users of corporate websites	A. 1 year for requested contacts B. For the duration of the browsing session for other purposes	A. Up to 1 year for commercial contact purposes based on pre-contractual measures or the data subject's request.  B. Legitimate interest pursuant to Art. 6(1)(f) GDPR and Recital 47: processing is necessary for the legitimate interests pursued by the data controller, provided that such interests are not overridden by the interests, rights and freedoms of the data subject. Processing strictly necessary for the functioning of the website and the provision of navigation services.
Prospects	1 year for requested contacts	Pre-contractual measures pursuant to Art. 6(1)(b) GDPR.
Prospects, job applicants, social media followers	In accordance with applicable statutory limitation periods and, in any case, until consent withdrawal or objection by the data subject	Data Protection Authority Decision 15/05/2013; Art. 21 GDPR.
Contacts at customer or supplier organisations and participants in events and trade fairs	For the duration necessary to fulfil contractual and organisational purposes	Art. 5(1)(e) Regulation (EU) 2016/679.
Visitors of company premises	For the time necessary for service delivery and security purposes	Retention period defined according to operational and security needs.

### Category of Data Subjects

#### **Retention Period**

### **Main Legal Basis / Legal References**

Video surveillance data subjects

24 hours

Italian Data Protection Authority Decision of 10 April 2010.

# **Privacy Notices**

Privacy Notice: Job Applicants Privacy Notice: Customers Privacy Notice: Consultants and Self-Employed Professionals Privacy Notice: Employees and Quasi-Subordinate Personnel Privacy Notice: Social Media Followers Privacy Notice: Suppliers Privacy Notice: Video Surveillance Subjects Privacy Notice: Website Users – www.itriangoli.com Privacy Notice: Website Users – www.residenceitriangoli.com Privacy Notice: Prospective Customers Privacy Notice: Customer Company Contacts Privacy Notice: Shareholders Privacy Notice: Event and Fair Participants Privacy Notice: Visitors

### **Cookies**

Cookies are small text files stored on the user's device during navigation on a website. They do not contain executable code and are used to enable certain functionalities, improve user experience, analyse traffic and support security mechanisms. Each domain visited through a browser may install one or more cookies, including third-party cookies. Cookies may allow the website to recognise your device during subsequent visits and preserve previously selected preferences.

The general decision of the Italian Data Protection Authority (Official Gazette no. 126 of 3 June 2014) identifies two main categories of cookies:

- **Technical cookies** Necessary to ensure the proper functioning of the website and the provision of services requested by the user.
- **Profiling cookies** Used to monitor user behaviour and preferences in order to deliver personalised advertising content.

## How to disable cookies

Manage Cookie Preferences